

CAROLE GROOM
SUPERVISOR, SECOND DISTRICT
COUNTY OF SAN MATEO

August 13, 2015

Clayton L. Holstine, City Manager
50 Park Place
Brisbane, CA 94005

Dear Clayton,

San Mateo County has a growing gap between the number of jobs and the number of available, affordable housing units. Bridging that gap will not be easy. It will take collaboration, coordination and a countywide commitment by public, private and nonprofit agencies. That is why I am inviting the City of Brisbane to be a member of **Closing the Gap, the San Mateo County Affordable Housing Task Force**.

I have asked Supervisor Horsley and Supervisor Slocum to co-chair the Task Force. Over the next year, the Task Force will meet monthly to hear presentations and engage in discussions about the challenges and community impacts of our current housing market. The group will examine the factors that have contributed to the housing gap and current efforts to improve the situation will be discussed. After establishing a common background, the Task Force will work together to develop a suite of solutions to the job/housing gap that can be implemented throughout the county.

The first four Task Force meetings will be:

- Thursday, September 24, 2015, 7:30 to 9:00 a.m.
- Thursday, October 22, 2015, 7:30 to 9:00 a.m.
- Thursday, December 3, 2015, 7:30 to 9:00 a.m.
- Thursday, January 28, 2016, 7:30 to 12 noon

A calendar for the rest of the 2016 meetings will be distributed in September. The Task Force will meet in the San Mateo County Department of Housing conference room located at 264 Harbor Boulevard in Belmont. Continental breakfast will be served at all the meetings. Please note that the January meeting will be a Working Summit and is scheduled for 4 ½ hours. Also, to keep the Task Force to a reasonable size, please send only one person from your community to the meetings.

I hope that your community will join Supervisor Horsley and Supervisor Slocum on the **Closing the Gap Task Force**. Please RSVP to Kim Hurst at khurst@smcgov.org no later than September 15, 2015 with the name and contact information for your representative. I look forward to welcoming your community to the Closing the Gap Task Force in September.

Sincerely,



Supervisor Carole Groom

